



## NOTICE OF MEETING OF BOARD OF DIRECTORS

DATE: December 3, 2020  
TO: Wayne Meyer, President  
Louis James, Vice President  
Amy Norvell, Treasurer  
Steve Mullins, Secretary  
Bruce Pettengill, Parliamentarian

From: Margaret Sparkman and Kathleen Oakley, Community Manager

This memorandum is official notice and agenda for a meeting of the Board of Directors of Firethorne Community Association, Inc. to be held on:

**DATE:** Thursday, December 3, 2020  
**LOCATION:** Virtual Via Microsoft Teams  
**TIME:** 11:00 A.M.

### AGENDA

1. Call to order
  - a. Establish quorum
  - b. Review October 22, 2020 meeting minutes.
2. Community Input: Residents may address the Board of Directors on any issue pertinent to Firethorne Community Association business. Comments are limited to three (3) minutes per speaker and no more than ten (10) speakers. Multiple speakers on a single subject are allowed at Boards discretion. The Board of Directors is not obligated to answer questions or take any action regarding matters addressed by speakers and may or may not consider action at a future date.
3. Regular Business
  - a. Review of Financials for October 2020
  - b. Manager's Report
    - i. Accounts Receivables Report
    - ii. Update on collections on delinquent accounts
4. Reports and Updates
  - a. Approve ARC Application
5. Old Business
  - a. Reserve Funds
6. New Business
  - a. Amenities Committee – chairman
  - b. 2019 Tax Return
  - c. Insurance Renewal
  - d. Under consideration will be an amendment to the bylaws relating to board members and term of office and reserve fund policy and appointment of board members.

- e. Board resignation
- f. December Board Meeting

7. Adjourn